

## **Minutes of a meeting of the Woore Parish Neighbourhood Planning Team held on the 30<sup>th</sup> January 2017 in the Victory Hall**

Present:

Mr Jon Furber  
Mrs Karin Billany  
Cllr Malcolm Blake  
Cllr Stephen Clifford  
Cllr Mike Cowey  
Ms Nichola Fisher     Shropshire County Council  
Ms Kirstie Hercules  
Ms Lucy Hughes     Cheshire Community Action  
Mr Chris Jeffries  
Ms Mandy Jones  
Mr Alan Melvin

### **14     Welcome and Introduction**

The Chair welcomed members to the meeting. Ms Kirstie Hercules was welcomed to her first meeting. It was AGREED that KH be added to the group's email list – **Action point SC**

### **15     Apologies For Absence**

Apologies for absence were received from Ms Caroline Brown, Ms Ann Thompson and Mr Jeff West.

### **16     Minutes of the Previous Meeting**

The Minutes of the previous meeting held on the 21<sup>st</sup> November 2016 were AGREED.

### **17     Matters Arising from the Meeting**

#### **(a)     Analysis of Questionnaire (Minute 12 refers)**

Following the analysis of questionnaires on the 10<sup>th</sup> and 16<sup>th</sup> January a list of members attending these meetings has been sent to KB to place on record.

The Chair thanked members for their work in both getting out the questionnaire to the parish and analysing the results.

It was also felt that the yellow banners were effective in promoting completion of the questionnaire.

### **18     Analysis of the Questionnaire**

A summary of results was presented by SC. This is as follows:

- 90 questionnaires representing 168 responses, approximately 15% of the population were returned (this was deemed to be a satisfactory response).
- there had been a good spread of returns from across the parish
- important issues identified were parish infrastructure to support growth, the natural environment and the village centre.
- Less important was jobs in the parish
- It was recognised that more housing would happen by 2036 but respondents preferred this to be small developments retaining the rural nature of the parish and these being affordable starter homes.
- Reasons for dissatisfaction were cited as fast traffic, the lack of both public transport and medical facilities.

In terms of a vision for 2036 respondents wanted the rural character to be retained and the parish to be a thriving community with better traffic calming measures, better public transport, increased activities for children and an expansion of school facilities.

It was recognised that not all issues raised are eligible for inclusion in a neighbourhood plan. However these can be included in an appendix under the heading of Community Actions. It is important to clarify this to residents in order to manage expectations.

## **19 Follow up public meeting.**

The team discussed follow up activities post the initial questionnaire to ensure momentum is maintained. An update has been included in the Parish Magazine and the Market Drayton Advertiser.

The village and school facebook pages and parish council website have also carried updates.

The team agreed that there should be a follow up public meeting to take the form of a “drop in” session. This would take place on Monday, 27<sup>th</sup> February between 5.30 and 7.30 p.m. in the Victory Hall.

It was AGREED that LH would send an example of a similar event. Display boards would be provided by NF

**Action Points    LH to email example of format to Chair  
Chair to email NF re. display boards**

## **20 Updated Project Plan**

An updated project plan had been circulated by the Chair prior to the meeting for information. It was noted that the completion of the longer questionnaire is to be pushed back two months from February 2017.

## **21 Planning for the long questionnaire**

The content of the second longer questionnaire will be informed by the information from earlier activities i.e. the initial questionnaire. It is to be drafted by the end of February. It was AGREED that LH would send an example of a long questionnaire.

**Action Point - LH to send an example of a long questionnaire to the Chair**

## **22 Starting to write the plan**

LH stated that a neighbourhood plan should include a background section, a vision and approximately six objectives; these being informed by previous activities such as the questionnaires. LH would help and advise on what should and shouldn't be included.

Action Point – SC agreed to draft background section

It was recognised that all objectives included in the plan needed to be clearly evidenced.

It was AGREED that a working group is formed to commence work on the plan focusing on the vision of objectives. This would be made up of JF, MJ and AM. The first meeting will take place on Monday, 13<sup>th</sup> February 2017.

The working group will then report to the full meeting of team prior to the Drop In session. This full team meeting will then be in a position to plan and produce materials for the Drop In session.

**Action Point – LH to send a plan framework to the Chair.**

## **23 Any Other Business**

### **(a) Outcomes of initial questionnaire**

It was AGREED that the questionnaire and the outcomes of its analysis should be sent to Adrian Cooper, Head of Area Planning, for information and to keep him updated.

**Action Point - SC to transmit this.**

### **(b) Promotion of Drop In event**

It was AGREED that the banners, used to promote the completion of the questionnaire should be amended to promote this event too. The amendment will state "Update Drop In session" also giving the time and place. The banners are to be placed within the parish, as before, by the 17<sup>th</sup> February.

**Action Point – MJ and AM to collect banners from CJ, to arrange for amendment and display**

Information on the Drop In session will also be made available on the usual Facebook pages and websites.

### **(c) Shropshire Local Plan**

It was reported that the council was carrying out a partial review of the current Local Plan extending it to 2036. This could result in 11,000 to 13,000 additional homes being built between now and 2036 in

Shropshire. A consultation period is taking place until March 8<sup>th</sup>. Parish Councils have been invited to a meeting being held on the 20<sup>th</sup> February.

It is possible that the outcome of the review might have a bearing on local neighbourhood plans. By holding the Drop In session on the 27<sup>th</sup> February it will be possible to provide feedback from both the questionnaire and the Shropshire Local Plan meeting.

### **24 Date of the Next Meeting**

The date of the next meeting is 23<sup>rd</sup> February 2017.

### **Meetings Agreed**

13th February	Working Group meeting
20 <sup>th</sup> February	Shropshire Local Plan meeting
23 <sup>rd</sup> February	Neighbourhood Planning Team meeting
27 <sup>th</sup> February	Drop In session

